

MINUTES
WATERLOO REGIONAL AIRPORT BOARD

Tuesday, September 26, 2017

I. ROLL CALL

Chairperson, Field, called the meeting to order at 12:00 p.m.

Board Members Present: Hugh Field, Dr. Linda Allen, Chuck Needham, Arlene Humble, Scott Voigt and Gwenne Berry.

Board Members Absent: Steve Dust.

City Officials Present: Councilman Tom Lind and Mayor Quentin Hart.

City Officials Absent: Councilman Steve Schmitt.

Airport Staff Present: Keith Kaspari, Airport Director and Sheila Combs, Airport Bookkeeper.

Other Attendees: David Hughes and Doug Schindel, AECOM; Dale Morris, American Airlines; Warren Brecheisen and Joel Harris, Hangar Tenants.

II. AGENDA AS RECEIVED OR AMENDED

Moved by Allen, seconded by Humble, to approve the agenda. Ayes: 5. Motion carried.

III. PUBLIC COMMENTS

Joel Harris spoke about the Fly In for Life, scheduled for October 7th, inviting Board Members to attend.

Harris also asked about the closure of Runway 18-36 during the reconstruction of Taxiway Charlie project, and if there was any way to reopen the runway before the end of the project. Kaspari explained that work in the Runway Safety Area (RSA) requires the full closure of the runway.

Harris then stated that safety is one of the main reasons to continue to keep Runway 6-24 open, giving GA pilots an additional option for takeoff and landing, especially when one of the other runways is closed.

Discussion on the cost of maintaining Runway 6-24, and the lack of funding to do so, followed.

Needham moved that Public Comments be received and placed on file, seconded by Humble. Ayes: 5. Motion carried.

IV. REPORTS

A. Director's Report:

Kaspari asked for questions on his written report. He stated that it is good to have the Full-Scale Disaster Exercise finished.

Also work is underway on the FAA-funded reconstruction of Taxiway Charlie, and is almost finished on IDOT CSVI Projects.

Field asked if Kaspari had been contacted by United or Delta in regard to EAS bids. Kaspari stated he hadn't. Dale Morris stated that AA does intend to bid.

Morris also spoke about constraints on airlines bidding on EAS markets due to pilot shortages, as well as the shortage of smaller regional jets.

Morris stated that he was involved with bringing AA to ALO but without the EAS subsidy, they would not be able to serve ALO. Field stated that service from regional carrier, SkyWest, has not been good.

Morris stated that Kaspari has good relationships within the AA network and has communicated these concerns. Envoy will return as ALO's regional carrier in December. Envoy is the No. 1 of 9 overall regional airlines within the AA network.

Humble stated that the addition of a third daily flight would give passengers more flexibility with regard to flight times and would likely increase passenger loads.

Morris stated that EAS only allows two flights per day so AA would have to pay for a third flight and, with shortages as they are, they would need to see much better loads before they would consider a third flight.

Mayor Hart stated that numbers were starting to trend in the right direction before SkyWest started service in early April.

Mayor asked what would happen if United bids to serve ALO with 3 flights per day (Chicago and/or Denver), would AA match that bid? Morris couldn't say what might happen.

Morris provided additional comment that AA wants to continue the relationship with ALO and will do what they can.

B. Planning & Development Report:

Berry moved that report be received and placed on file, seconded by Allen. Ayes: 5. Motion carried.

C. Legislative Updates:

Berry moved that report be received and placed on file, seconded by Allen. Ayes: 5. Motion carried.

Kaspari stated that Congress must pass a Continuing Resolution to fund the FAA by midnight Saturday or there may be an FAA shutdown.

Air Traffic Controllers are considered critical, so would continue working but construction projects could be shut down due to not knowing whether funding would be available to pay for them.

D. Monthly Airport Reports:

Berry moved that reports be received and placed on file, seconded by Allen. Ayes: 5. Motion carried.

V. BOARD APPROVAL

A. Approval of Minutes of August 22, 2017 Regular Meeting.

Minutes of the August 22, 2017 meeting were reviewed. Allen moved approval of the minutes, seconded by Humble. Ayes: 5. Motion carried.

B. Motion to Receive and File August 2017 Expenses.

All operating and capital expenses were reviewed. Moved by Humble, seconded by Needham, that expenses be received and placed on file. Ayes: 5. Motion carried.

VI. OLD BUSINESS

A. Update: FAA Funded Construction – Taxiway Charlie and Runway 12/30 Joint Repair.

Kaspari stated that the Taxiway project work started on September 11th, are making good progress; will issue a stop order around the end of November for the upcoming winter season.

ASPRO will complete the joint repair in the spring, as soon as weather permits, which will require the closure of Runway 12/30 for a minimum of 30 days. Once that is complete, the contractors will return to finish the Taxiway project.

Morris asked if Envoy Airlines would be notified about the closure of Runway 12/30. Kaspari stated that Bill Buchholz is aware of the schedule, with Staff making continued updates to his office as the runway project and closure begins.

B. Update: IDOT Funded Construction – GA Terminal HVAC and Hangar 5 Roof and Lighting.

Kaspari stated that work on Hangar No: 5 is 95% complete, but Maintenance Staff noticed additional leaks this morning due to recent rains. Contractor has been notified.

Kaspari stated the lighting and gutter improvements are dramatically better. Kaspari also stated the HVAC work on the GA Terminal is complete.

C. Update: Parking Lot Equipment Replacement Project.

Kaspari stated that he is close to completing the specs.

D. Update: Rental Car Concession Agreement.

Kaspari stated that he is continuing to work on the future rental car agreement. Staff is recommending a 5-Year agreement. Discussion followed.

E. Update: Farm Agreement.

Kaspari stated that he had received a notice to terminate and/or negotiate the farm lease. Waterloo's current farmer would like to see the rate reduced significantly. Field stated that if the farmer has terminated the lease we may be required to rebid rather than negotiate.

Board directed Staff to research rents and check if Legal requires that lease be rebid, then report back next meeting.

VII. NEW BUSINESS

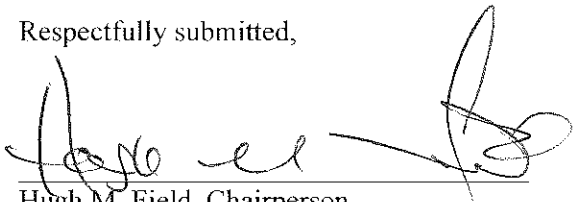
None

VIII. STAFF AND BOARD MEMBER COMMENT

Mayor stated that Kaspari is doing a good job.

IX. ADJOURNMENT

Voigt moved meeting be adjourned at 1:10 p.m., seconded by Humble. Ayes: 5. Motion carried.

Respectfully submitted,


Hugh M. Field, Chairperson