

MINUTES
WATERLOO REGIONAL AIRPORT BOARD
Wednesday, March 27, 2024

I. ROLL CALL

Chair, Scott Voigt, called the meeting to order at 12:00 p.m.

Board Members Present: Scott Voigt, Gwenne Berry, Chris Bering, Arlene Humble, Cary Darrah, David Deeds, Todd Holcomb.

City Officials Present: Adrienne Miller, Planning.

City Officials Absent: Ray Feuss, John Chiles, Board Liaisons

Airport Staff Present: Steven, Kjergaard, Sheila Combs.

Additional Attendees: Doug Schindel, AECOM; Tim Newton and Amanda Newton, Livingston Aviation.

II. AGENDA AS RECEIVED OR AMENDED

III. PUBLIC COMMENTS

N/A

IV. REPORTS

A. Airport Director

In addition to his written report, Mr. Kjergaard gave the following updates:

- The Taxiway A project is scheduled to begin in May, with a pre-construction meeting set for April 18th.
- The Airport Consultant five-year selection is due to be completed this year. He would like 2 or 3 Board members involved in that process.
- Working on spending down the CARES, CRRSA and ARPA grants. He stated that he's trying to get security upgrades needed for CAT 3 in place.
- Smoke alarms went off in the Terminal the previous Saturday night after a VAV motor in the ceiling burned out. By the time he arrived there were already eight fire trucks on scene.
- AA is not responding to inquiries about our airline schedule. He also pointed out that if our total enplanements for the calendar year were to drop below 10,000 we would not qualify for the annual \$1,000,000 FAA entitlement funds, but would only be guaranteed \$150,000.

- Both he and Volaire Aviation plan to attend the Takeoff Conference. He hopes to be able to speak with someone from American on scheduling, and also restart conversations with other airlines.
- He is working on reviewing the Airport Security Plan and speaking with vendors about needed infrastructure.

Mr. Bering asked about the letter from Boutique Airlines regarding the DOT EAS decision and if there had been any response. Mr. Kjergaard stated that we won't respond but that the DOT should, and he would expect them to simply state that they made the decision based on what's best for the market.

B. Legislative Information

Mr. Kjergaard stated that because the government passed a funding bill, the FAA will be fully funded.

C. Misc. Monthly Airport Reports

Discussed fares and AA performance for February.

V. BOARD APPROVAL

A. Approval of Minutes of the February 28, 2024 Meeting

Mrs. Humble moved approval of the minutes of the February 28, 2024 meeting, seconded by Mrs. Berry. Ayes: 6. Motion carried.

B. Motion to Receive and File February 2024 Expenses

Mr. Deeds moved that the February 2024 expenses be received and filed, seconded by Mrs. Darrah. Ayes: 6. Motion carried.

VI. OLD BUSINESS

N/A

VII. NEW BUSINESS

A. Upcoming Lease Negotiations:

Avis
Livingston

Mr. Kjergaard stated that Board members who wish to sit in on these lease negotiations would be welcome to.

VIII. STAFF AND BOARD MEMBER COMMENT

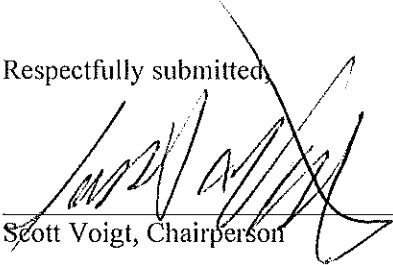
None.

IX. ADJOURNMENT

Moved by Mrs. Darrah, seconded by Dr. Holcomb, that the meeting be adjourned at 12:35 p.m.
Ayes: 6. Motion carried.

Everyone also wished Mrs. Darrah congratulations on her upcoming retirement, as this was her final meeting.

Respectfully submitted,



Scott Voigt, Chairperson