

MINUTES
WATERLOO REGIONAL AIRPORT BOARD
Wednesday, June 26, 2024

I. ROLL CALL

Chair, Scott Voigt, called the meeting to order at 11:59 a.m.

Board Members Present: Scott Voigt, Gwenne Berry, Chris Bering, Arlene Humble, Todd Holcomb, Katy Susong and David Deeds.

City Officials Absent: John Chiles and Ray Feuss, Council Liaisons.

Airport Staff Present: Steven Kjergaard, Sheila Combs.

Additional Attendees: David Hughes and Doug Schindel, AECOM; Tim Newton and Bob Petersen, Livingston Aviation.

II. AGENDA AS RECEIVED OR AMENDED

III. PUBLIC COMMENTS

Tim Newton spoke about trying to increase general aviation operations, as increasing airport ops numbers helps make the airport look better.

IV. REPORTS

A. Airport Director

In addition to his written report, Mr. Kjergaard gave the following updates:

- Taxiway A project is approximately 3 weeks behind schedule. Runway 18/36 is expected to be closed in about 30 days and remain closed for 30-60 days, in conjunction with Phases 2 and 3 of this project. Discussion of taxiway/runway width requirements followed.
- Discussed the Airport Security Plan and the timeframe needed to implement Cat 3 changes. The goal is to have approvals completed by the end of July. Will work on making physical changes needed to doors and access system (FY-25 IDOT CSVI Project) and then will only need to pay for annual subscriptions for background checks and badging, when needed.

B. Legislative Information

N/A

C. Misc. Monthly Airport Reports

Reviewed year-to-date budget; also fares and AA performance for May, which included 11 flight delays of more than an hour (2 overnights).

V. **BOARD APPROVAL**

A. Approval of Minutes of the May 22, 2024 Meeting

Mrs. Berry moved approval of the minutes of the May 22, 2024 meeting, seconded by Mr. Bering. Ayes: 6. Motion carried.

B. Motion to Receive and File May 2024 Expenses

Mrs. Humble moved that the May 2024 expenses be received and filed, seconded by Dr. Holcomb. Ayes: 6. Motion carried.

VI. **OLD BUSINESS**

N/A

VII. **NEW BUSINESS**

VIII. **STAFF AND BOARD MEMBER COMMENT**

Dr. Holcomb stated that he's enjoyed being on the Airport Board and learned a lot over the past three years. Everyone thanked him for his service.

IX. **ADJOURNMENT**

Moved by Mrs. Berry, seconded by Mrs. Humble, that the meeting be adjourned at 12:57 p.m. Ayes: 6. Motion carried.

Respectfully submitted,



Scott Voigt, Chairperson