

MINUTES
WATERLOO REGIONAL AIRPORT BOARD
Wednesday, May 22, 2024

I. ROLL CALL

Chair, Scott Voigt, called the meeting to order at 12:08 p.m.

Board Members Present: Scott Voigt, Gwenne Berry, Chris Bering, David Deeds (joined meeting via TEAMS @ 12:30, just in time for Board Action items).

Board Members Absent: Katy Susong, Todd Holcomb, Arlene Humble

City Officials Present: John Chiles and Ray Feuss, Council Liaisons; Adrienne Miller, Planning.

Airport Staff Present: Steven Kjergaard, Sheila Combs.

Additional Attendees: David Hughes, AECOM; Amanda Newton, Livingston Aviation.

II. AGENDA AS RECEIVED OR AMENDED

III. PUBLIC COMMENTS

None.

IV. REPORTS

A. Airport Director

In addition to his written report, Mr. Kjergaard gave the following updates:

- Work on Phase 1 of the Taxiway A project is underway. The change order for the emergency patch to a section of Taxiway B, was approved by the FAA. This repair will be Phase 3 and will require an approximate 30-day closure of Runway 18/36.
- Additional updates on CARES/CRRSA/ARPA, AIP and IDOT grants.
- Discussed Enplanement/Deplanement numbers from April. There is a Caesars charter and an Honor Flight scheduled in June, which will help the annual total enplanement numbers.
- He has completed the review of the Airport Security Plan, except for two outstanding sections.
- Discussed major points of FAA Reauthorization Bill, including: 2025-2026 grants for small airports will be issued @ 95% funding; strengthens the EAS program; establishes a new grant program to help airports dispose of PFAS chemicals.
- Dubuque Airport Director had to postpone the meeting about shared charter flights.

B. Legislative Information

N/A

C. Misc. Monthly Airport Reports

Reviewed year-to-date budget; also fares and AA performance for April, both of which continue to disappoint.

V. BOARD APPROVAL

A. Approval of Minutes of the April 24, 2024 Meeting

Mrs. Berry moved approval of the minutes of the April 24, 2024 meeting, seconded by Mr. Bering. Ayes: 3. Motion carried.

B. Motion to Receive and File April 2024 Expenses

Mr. Bering moved that the April 2024 expenses be received and filed, seconded by Mrs. Berry. Ayes: 3. Motion carried.

VI. OLD BUSINESS

N/A

VII. NEW BUSINESS

A. Discussion of Alternative Revenue-Generating Projects

Mr. Kjergaard reviewed options to build and lease either storage units or small industrial buildings. Discussion followed.

VIII. STAFF AND BOARD MEMBER COMMENT

None.

IX. ADJOURNMENT

Moved by Mrs. Berry, seconded by Mr. Bering, that the meeting be adjourned at 12:53 p.m. Ayes: 3. Motion carried.

Respectfully submitted,



Scott Voigt, Chairperson