

MINUTES
WATERLOO REGIONAL AIRPORT BOARD
Wednesday, April 24, 2024

I. ROLL CALL

Chair, Scott Voigt, called the meeting to order at 12:00 p.m.

Board Members Present: Scott Voigt, Gwenne Berry, Chris Bering, Arlene Humble, David Deeds, Todd Holcomb.

Board Members Absent: Katy Susong.

City Officials Present: John Chiles, Board Liaison; Adrienne Miller, Planning.

City Officials Absent: Ray Feuss, Board Liaison.

Airport Staff Present: Steven Kjergaard, Sheila Combs.

Additional Attendees: Doug Schindel, AECOM; Tim Newton and Bob Petersen, Livingston Aviation.

II. AGENDA AS RECEIVED OR AMENDED

III. PUBLIC COMMENTS

N/A

IV. REPORTS

A. Airport Director

In addition to his written report, Mr. Kjergaard gave the following updates:

- The pre-construction meeting for the Taxiway A project was held April 18th, with an anticipated construction start date of May 6th. A change order is expected for an emergency patch to a section of Taxiway B, where the pavement is failing due to the joints popping. This repair may require a 30-day closure of Taxiway B.
- Work is being completed on the projects under the CARES grants. All funds must be obligated no later than April 29, 2024. Projects are also being lined up to use available funding under the CRRSA and ARPA grants. Working to get security upgrades in place. A list of the anticipated annual costs for items needed for CAT 3 was included in the packet.
- This year's IDOT Vertical Infrastructure project will include painting and tuckpointing on Hangar 4, which should start soon. The pre-construction meeting for the parking canopies project (IDOT CAIF) is scheduled for May 16th, with construction to begin sometime in June, depending on delivery of materials.

- Discussed Enplanement/Deplanement numbers from March. There is a Caesars charter and an Honor Flight scheduled in June, which will help the annual total enplanement numbers.
- He has completed the review of the Airport Security Plan, except for two outstanding sections, which he met with the consultant to go over on April 19th. He did a walk-through with AECOM and CEC. The current door access system will need to be replaced.
- FAA doesn't anticipate any funding issues beyond the May 10th expiration of the Continuing Resolution, there should be another Continuing Resolution in place by then.

B. Legislative Information

N/A

C. Misc. Monthly Airport Reports

Reviewed fares and AA performance for March.

V. BOARD APPROVAL

A. Approval of Minutes of the March 27, 2024 Meeting

Dr. Holcomb moved approval of the minutes of the March 27, 2024 meeting, seconded by Mr. Deeds. Ayes: 5. Motion carried.

B. Motion to Receive and File March 2024 Expenses

Mrs. Humble moved that the March 2024 expenses be received and filed, seconded by Mrs. Berry. Ayes: 5. Motion carried.

VI. OLD BUSINESS

N/A

VII. NEW BUSINESS

N/A

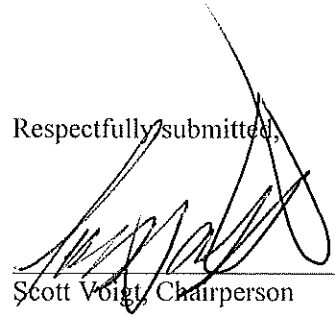
VIII. STAFF AND BOARD MEMBER COMMENT

Mr. Kjergaard stated that he spoke with the Dubuque Airport Director about the possibility of partnering on Sun Country charters. He was very interested in trying to make that happen.

IX. ADJOURNMENT

Moved by Mrs. Humble, seconded by Dr. Holcomb, that the meeting be adjourned at 12:45 p.m.
Ayes: 5. Motion carried.

Respectfully submitted,



Scott Voigt, Chairperson