

MINUTES
WATERLOO REGIONAL AIRPORT BOARD
Wednesday, July 24, 2024

I. ROLL CALL

Chair, Scott Voigt, called the meeting to order at 12:03 p.m.

Board Members Present: Scott Voigt, Gwenne Berry, Chris Bering, Arlene Humble, Katy Susong and David Deeds.

City Officials Present: Ray Feuss, Council Liaison (TEAMS).

City Officials Absent: John Chiles, Council Liaison.

Airport Staff Present: Steven Kjergaard, Sheila Combs.

Additional Attendees: David Hughes and Doug Schindel, AECOM.

II. AGENDA AS RECEIVED OR AMENDED

III. PUBLIC COMMENTS

None.

IV. REPORTS

A. Airport Director

In addition to his written report, Mr. Kjergaard gave the following updates:

- Taxiway A project was supposed to begin Phase 2 this week, but they're currently about one month behind schedule, about half of that is due to weather delays.
- CRRSA/ARPA grants – we are waiting to hear from Finance on how to proceed. We had planned to begin drawing down personnel costs within the grant period but they're concerned with us drawing on expenses from prior fiscal years that have already been audited.
- Hangar No. 4 HVAC (IDOT CSVI) project will be starting soon.
- Parking lot canopies (IDOT CAIF) project is continuing. Board looked at color options for beams and agreed with Mr. Kjergaard's choice of color.
- FAA has decided not to allow Taxiway B repairs as a change order under the Taxiway A project, which will at least double the cost to do this work as a stand-alone project.
- American Airlines is switching our carrier to Piedmont effective October 6, 2024, with service on ERJ-145s. Mr. Deeds asked if this was only a temporary change, as the

November schedule shows Air Wisconsin again. He asked Mr. Kjergaard to check with Volaire Aviation and report back to the Board.

- Discussed the CIP.

B. Misc. Monthly Airport Reports

Reviewed FY-24 year-end budget; also fares and AA performance for June.

V. BOARD APPROVAL

A. Approval of Minutes of the June 26, 2024 Meeting

Mrs. Berry moved approval of the minutes of the June 26, 2024 meeting, seconded by Mrs. Humble. Ayes: 5. Motion carried.

B. Motion to Receive and File June 2024 Expenses

Mrs. Humble moved that the June 2024 expenses be received and filed, seconded by Mrs. Berry. Ayes: 5. Motion carried.

VI. OLD BUSINESS

A. Runway and Taxiway Width Discussion

David Hughes provided an overview of the handout prepared by AECOM. Discussion followed.

VII. NEW BUSINESS

A. Volunteers Needed for Consultant Selection

Mr. Kjergaard reviewed time expectations for the selection committee and stated that members can let him know if they would like to participate. Mr. Voigt and Mrs. Berry both volunteered to serve.

VIII. STAFF AND BOARD MEMBER COMMENT

Mr. Bering asked if there were any updates on shared charters with DBQ. Mr. Kjergaard said not at this time.

Mr. Deeds stated that he has been working on a list of goals for the Board, Mr. Bering added some as well:

1. Improve AA schedule and load factor.
2. Collaborate on a GA (General Aviation) event or other GA efforts to increase use of ALO.
3. Build on Caesars relationship and work on other relationships to generate more point-to-point activity.

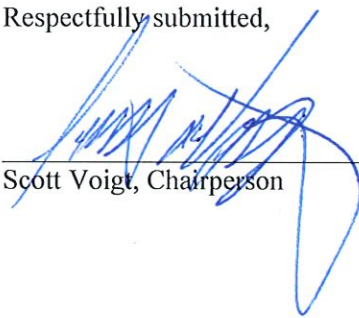
4. Develop concept for the Cedar Valley car rental center and identify a partner(s) to develop and secure tenants.
5. Cultivate relationships for alternate carrier bids on next EAS round (fall 2025).
6. Identify opportunities to generate new revenue streams.
7. Identify projects/initiatives and pursue grant funding.
8. Develop cargo activity.

These will be discussed in more detail at the next meeting.

IX. ADJOURNMENT

Moved by Mrs. Berry, seconded by Mr. Bering, that the meeting be adjourned at 1:10 p.m. Ayes:
5. Motion carried.

Respectfully submitted,



Scott Voigt, Chairperson