

MINUTES
WATERLOO REGIONAL AIRPORT BOARD
Wednesday, January 22, 2025

I. ROLL CALL

David Deeds, standing in for Chairperson Voigt, called the meeting to order at 12:00 p.m.

Board Members Present: Arlene Humble, David Deeds and Scott Cook; Chris Bering and Katy Susong (TEAMS). Scott Voigt arrived @ 12:07.

Board Members Absent: Gwenne Berry

City Officials Present: John Chiles, Council Liaison; Ray Feuss, Council Liaison (TEAMS)

Airport Staff Present: Steven Kjergaard, Sheila Combs

Additional Attendees: Michelle Sweeney, AECOM; Tim Newton, Livingston Aviation; Marty Hoel, AOPA

II. AGENDA AS RECEIVED OR AMENDED

No changes.

III. PUBLIC COMMENTS

None.

IV. REPORTS

A. Airport Director

Mr. Kjergaard reviewed his written report, highlighting that the AECOM Agreements for the Passenger Boarding Bridge and Rehabilitate Runway 18/36 Design have been approved. The Pavement Assessment Agreement will be on the next Council agenda.

He updated the Board about a meeting with the National Guard, who are looking to get started with their taxiway project, however they will likely need to revise their design, which will require additional ground be added to their existing ground lease.

He also stated that he has a meeting on the boarding bridge this afternoon and that we will likely be adding a temporary boarding bridge to the project scope, in order to better serve our passengers in the interim.

He reported that the Security project is currently out for bid. It has been broken down into three separate projects, which will hopefully encourage more bidders. Mr. Kjergaard stated that his goal is to have everything up and running one month in advance of the June 5th security upgrade deadline.

Mr. Deeds gave an overview of the Marketing committee meeting. They are planning an event, including a ribbon cutting, for the first EMB170 flights on June 5th. Additionally, they would like to hand out challenge coins, with AA's logo on one side and ALO's on the other; and have a water cannon salute by the fire trucks. They also hope to do some giveaways, depending on how much money is raised, of possibly air fare and dinner for two in Chicago, or air fare to Dublin and tickets to the ISU football game.

Mr. Kjergaard also played a video from the Rochester (MN) airport website, that highlights the need to support your local airport – “Flocal” (Fly Local), as increasing your load factor is the best way to grow air service for small airports. He stated he will be reaching out to the RST Director to see if they own the rights to the name “Flocal”, or if we would be able to use the same term and create a similar video for ALO.

A long discussion was held on future land releases to the city for industrial growth, and how best to go about making sure everyone involved understands that Airport ground is a finite resource that should be reserved for aviation-related uses, as well as to support the Airport and our ability to remain self-sufficient.

B. Misc. Monthly Airport Reports

Mrs. Humble pointed out that it was good to see that fares are coming down.

V. BOARD APPROVAL

A. Approval of Minutes of the December 18, 2024 Meeting

Mrs. Humble moved approval of the minutes of the December 18, 2024 meeting, seconded by Mr. Cook. Ayes: 5. Motion carried.

B. Motion to Receive and File December 2024 Expenses

Mr. Voigt moved that the December 2024 expenses be received and filed, seconded by Mrs. Humble. Ayes: 5. Motion carried.

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Set Date for Special Board Meeting to Discuss Goals.

Mr. Kjergaard stated that he will email a doodle poll. Mr. Deeds encouraged everyone to be sure and respond. Mrs. Humble asked if it could be virtual, instead of having to be an additional in-person meeting.

VIII. STAFF AND BOARD MEMBER COMMENT

None.

IX. ADJOURNMENT

Mrs. Humble moved the meeting be adjourned at 12:56 p.m., seconded by Mr. Cook. Ayes: 5.
Motion carried.

Respectfully submitted,



Scott Voigt, Chairperson