

**MINUTES**  
**WATERLOO REGIONAL AIRPORT BOARD**  
**Wednesday, August 13, 2025**

**I. ROLL CALL**

Chair, David Deeds, called the meeting to order at 12:01 p.m.

Board Members Present: David Deeds, Scott Voigt, Chris Bering, Scott Cook

Board Members Absent: Arlene Humble, Gwenne Berry, Katy Susong

City Officials Absent: John Chiles and Ray Feuss, Council Liaisons

Airport Staff Present: Steven Kjergaard, Sheila Combs

Additional Attendees: Anthony Hemann, AECOM; Martin Hoel, AOPA; Elliott Lindgren and Carl Byers, Bolton-Menk

**II. AGENDA AS RECEIVED OR AMENDED**

**III. PUBLIC COMMENTS**

Martin Hoel asked how long Runway 18-36 will be closed for work being done on the west side of the airfield. Mr. Kjergaard stated that it should reopen August 19<sup>th</sup>. He also asked how long the ILS will be down. Mr. Kjergaard stated that is FAA-owned and they are most likely waiting for parts.

**IV. REPORTS**

**A. Airport Director's Written Summary**

Mr. Kjergaard reviewed the information in his written report.

He clarified that the solar lease would be for \$50/acre in the initial phases, \$375/acre during the construction phase. Farm operations can continue until they are ready to begin construction. Once construction is complete the lease rate starts at \$1,400/acre, increasing 2% each year, for the 40-year term.

**B. Miscellaneous Airport Reports**

Reviewed miscellaneous monthly reports and discussed July stats. Enplanements exceeded 2,000 for the first time since 2019.

**V. BOARD APPROVAL**

**A. Approval of Minutes of July 16, 2025 Meeting**

Mr. Cook moved approval of the minutes of the July 16, 2025 meeting; seconded by Mr. Bering. Ayes: 3. Motion carried.

**B. Motion to Receive and File July 2025 Expenses**

Mr. Voigt moved that the July 2025 expenses be received and filed; seconded by Mr. Bering. Ayes: 3. Motion carried.

**VI. OLD BUSINESS**

**A. Rates and Charges Discussion**

Mr. Kjergaard showed his updated spreadsheet and stated that he had added several categories.

**VII. NEW BUSINESS**

None

**VIII. STAFF AND BOARD MEMBER COMMENT**

Board requested verification that the outstanding balance owed to the city has been paid in full. They would also like to see a balance sheet showing all Airport funds.

**IX. ADJOURNMENT**

Mr. Cook moved the meeting be adjourned at 12:43 p.m., seconded by Mr. Bering.

Respectfully submitted,



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David Deeds, Chairperson