

MINUTES
WATERLOO REGIONAL AIRPORT BOARD
Monday, May 11, 2026

I. ROLL CALL

Chair, David Deeds, called the meeting to order at 12:00 p.m.

Board Members Present: Gwenne Berry (Teams), Arlene Humble, Chris Bering, Scott Cook, Katy Susong, David Deeds

Board Members Absent: Scott Voigt

City Officials Present: Steve Simon, Hector Salamanca Arroyo (Teams), Council Liaisons; Dave Morrow, City Council

Airport Staff Present: Steven Kjergaard, Sheila Combs

Additional Attendees: Matt Mieke, Mieke Commercial Real Estate; Martin Hoel, AOPA; David Hughes (Teams), AECOM; Rob Sims (Teams), Mead & Hunt

II. AGENDA AS RECEIVED OR AMENDED

Moved by Mrs. Susong, seconded by Mrs. Humble, to approve the agenda as received. Ayes: 5. Motion carried.

Mr. Deeds stated that he would like to allow Matt Mieke to present after public comments, rather than making him sit through the full meeting.

III. PUBLIC COMMENTS

Martin Hoel expressed his thanks for getting the approaches to Runway 12 and Runway 30 back online.

IV. REPORTS

A. Airport Director's Written Summary

Mr. Kjergaard reviewed his written report, including the updated CIP and the increased funding approved for FY-27 IDOT CSVI.

He stated that the runway intersection project is scheduled to begin September 8, 2026, with a 14-day airfield closure planned.

B. Legislative Updates

N/A

C. Miscellaneous Airport Reports

No discussion.

V. BOARD APPROVAL

A. Approval of Minutes of April 13, 2026 Meeting

Mrs. Humble moved approval of the minutes of the April 13, 2026 meeting, seconded by Mr. Bering. Ayes: 5. Motion carried.

B. Motion to Receive and File April 2026 Expenses

Mrs. Humble moved that the April 2026 expenses be received and filed, seconded by Mr. Cook. Ayes: 5. Motion carried.

VI. OLD BUSINESS

A. Rates and Charges Discussion

Reviewed the rates and charges recommendations prepared by Mr. Kjergaard. Mrs. Susong moved approval of the recommended rates on page one effective July 1, 2026, seconded by Mr. Cook. Ayes: 5. Motion carried.

Mr. Cook moved approval of the recommended rates on page two, changing the rental car parking fee to \$10 per space per month, effective July 1, 2026, and giving the Director of Aviation flexibility to negotiate lower fees if necessary to secure a lease, seconded by Mr. Bering. Ayes: 5. Motion carried.

B. Overview of Marketing Campaign

Tabled.

C. Goals Discussion

Tabled.

VII. NEW BUSINESS

A. Mieke Discussion

Matt Mieke stated that he has talked with local Hertz management, who are in favor of a second location, but said it's not their decision to make. He's working on contacting

Enterprise and plans to reach out to Alamo and others. He hopes to have an update for the June meeting.

VIII. STAFF AND BOARD MEMBER COMMENT

None

IX. ADJOURNMENT

Mr. Cook moved the meeting be adjourned at 1:20, seconded by Mrs. Susong. Ayes: 5. Motion carried.

Respectfully submitted,

David Deeds, Chairperson