MINUTES

WATERLOO REGIONAL AIRPORT BOARD

Monday, June 22, 2026

I. ROLL CALL

Chair, David Deeds, called the meeting to order at 12:00 p.m.

Board Members Present:	Gwenne Berry, Arlene Humble, Chris Bering, Scott Cook, Scott Voigt, David Deeds
Board Members Absent:	Katy Susong
City Officials Present:	Dave Morrow, City Council; Tim Andera, Planning (Teams)
City Officials Absent:	Hector Salamanca Arroyo and Steve Simon, Council Liaisons
Airport Staff Present:	Steven Kjergaard, Sheila Combs
Additional Attendees:	Tim Newton, Livingston Aviation; David Hughes, AECOM; Keith Kaspari, Rep Hinson District Representative; Brad Musinski and Rob Sims, Mead & Hunt (Teams)

II. AGENDA AS RECEIVED OR AMENDED

Moved by Mr. Voigt, seconded by Mrs. Humble, to approve the agenda as received. Ayes: 5. Motion carried.

III. PUBLIC COMMENTS

None

IV. REPORTS

A. Airport Director's Written Summary

Mr. Kjergaard reviewed his written report, adding an update from FAA that the Runway Intersection Rehabilitation and the Runway 18/36 Rehab will be combined into one project instead of separate projects.

B. Legislative Updates

N/A

C. Miscellaneous Airport Reports

Reviewed and discussed year-to-date budget.

V. BOARD APPROVAL

A. Approval of Minutes of May 11, 2026 Meeting

Mr. Cook moved approval of the minutes of the May 11, 2026 meeting, seconded by Mr. Bering. Ayes: 5. Motion carried.

B. Motion to Receive and File May 2026 Expenses

Mrs. Humble moved that the May 2026 expenses be received and filed, seconded by Mr. Voigt. Ayes: 5. Motion carried.

VI. OLD BUSINESS

None.

VII. NEW BUSINESS

A. JumpStart Air Service Discussion

Mr. Kjergaard and Mr. Deeds reviewed their airline meetings from the Conference. Discussion followed.

B. Mead & Hunt Hangar Development Planning Study

Board reviewed proposal and Mr. Kjergaard noted he has submitted an IDOT grant application for 80% funding, with 20% match, on this study. Tim Newton stated his concerns about how this could affect his business and whether it would take hangar tenants away from Livingston. Mr. Kjergaard explained this is a plan for aircraft owners who want to build their own hangars, not for the Airport to build a bulk hangar and compete with the FBO for tenants.

Moved by Mr. Voigt, seconded by Mr. Cook, to move forward with Council approval on the study, if the grant application is approved. Ayes: 5. Motion carried.

C. Mead & Hunt Governance Transition Study

Reviewing this proposal, several Board members requested more detail on the feasibility study and financials.

Moved by Mr. Voigt, seconded by Mrs. Berry, to table this item until July, for Mead & Hunt to come back with additional information. Ayes: 5. Motion carried.

D. Livingston Rent Abatement Request

Due to the announced 2-week Airport closure for rehabilitation work on the runway intersection, Livingston submitted a request for a 50% rent abatement for the month of September, since their other regular expenses such as payroll, insurance and utilities will continue, but they will basically have no revenue for that 2-week period.

Moved by Mrs. Berry, seconded by Mrs. Humble, to grant the requested rent reduction for September to the Fixed Base Operator at the Waterloo Airport. Ayes: 5. Motion carried.

VIII. STAFF AND BOARD MEMBER COMMENT

None

IX. ADJOURNMENT

Hearing no objections, the meeting was adjourned at 1:10 p.m.

Respectfully submitted,

David Deeds, Chairperson