

MINUTES
WATERLOO REGIONAL AIRPORT BOARD
Monday, August 24, 2026

I. ROLL CALL

Chair, David Deeds, called the meeting to order at 12:00 p.m.

Board Members Present: Gwenne Berry, Arlene Humble, Chris Bering (Teams), Scott Cook, Katy Susong, David Deeds

Board Members Absent: Scott Voigt

City Officials Present: Hector Salamanca Arroyo (Teams) and Steve Simon, Council Liaisons; Dave Morrow, City Council

Airport Staff Present: Steven Kjergaard, Sheila Combs

Additional Attendees: David Hughes, AECOM (Teams); Rob Sims, Mead & Hunt (Teams); Marty Hoel, AOPA; Keith Kaspari, Rep Hinson District Representative

II. AGENDA AS RECEIVED OR AMENDED

Moved by Mrs. Humble, seconded by Mr. Cook, to approve the agenda as received. Ayes: 5. Motion carried.

III. PUBLIC COMMENTS

Marty Hoel stated that several tenants have approached him saying that the airline seems to have gone back to smaller aircraft and asking if we would be relaxing the security rules. Mr. Kjergaard stated that the change was from an Embraer-170 to a CRJ-700, which is still a 65-seat aircraft, requiring the airport security plan to remain the same.

IV. REPORTS

A. Airport Director's Written Summary

In addition to his written summary, Mr. Kjergaard made the following points:

Runway 18/36 could be closed for up to 120 days for pavement rehabilitation to begin in spring 2027, when weather permits.

Our next FAA grants will be a multi-year for replacement of one ARFF truck and acquisition of an SRE (snow removal equipment) Combo Vehicle.

On the state side, FY-27 IDOT CSVI will be used for Terminal millwork upgrades. Approval was also received for the hangar study.

B. Legislative Updates

N/A

C. Miscellaneous Airport Reports

Mrs. Berry asked why there have been so many crew-related delays. Mr. Kjergaard stated he believes SkyWest doesn't have enough crews.

V. BOARD APPROVAL

A. Approval of Minutes of July 27, 2026 Meeting

Mr. Cook moved approval of the minutes of the July 27, 2026 meeting, seconded by Mrs. Humble. Ayes: 5. Motion carried.

B. Motion to Receive and File July 2026 Expenses

Mrs. Berry moved that the July 2026 expenses be received and filed, seconded by Mrs. Humble. Ayes: 5. Motion carried.

VI. OLD BUSINESS

None

VII. NEW BUSINESS

A. Minimum Standards Update

Mr. Kjergaard asked if Board members had any questions or comments after their review of the document.

Mr. Hoel stated that he likes the mission statement printed on the cover page better than what's listed on the Board agenda, because it refers specifically to an air transportation facility.

Mrs. Susong moved approval of the draft document, effective January 1, 2027, seconded by Mr. Cook. Ayes: 5. Motion carried.

VIII. STAFF AND BOARD MEMBER COMMENT

Mr. Cook spoke about the Young Eagles event held over the weekend. They flew 105 kids Saturday and 90 Sunday. They had 15 pilots and aircraft on Saturday, which is probably a record

number. He also stated that nationwide they were the number 7 EAA chapter for number of kids flown last year.

Mrs. Humble announced that Humble Travel is going to be celebrating their 65-year anniversary on September 10th, and invited everyone to stop in that afternoon from 3 – 6 p.m.

IX. ADJOURNMENT

Moved by Mrs. Humble, seconded by Mr. Cook, that the meeting be adjourned at 12:37 p.m.
Ayes: 5. Motion carried.

Respectfully submitted,


~~David Deeds, Chairperson~~
Gwenne Berry, Vice-Chair
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